

## ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: INFORMAL ANNUAL CONTRACT FOR INDOOR PLANT

MAINTENANCE (CSF)

Solicitation Number: 6100006637

Description: The City of San Antonio is soliciting bids on behalf of the Convention and Sports Facilities department for a contractor to perform indoor plant maintenance at various locations within the Henry B. González Convention Center.

Applicable Product Categories: 91061

Date Issued: April 4, 2016

Bid Due Date & Time: April 20, 2016 at 10:00 AM Central Time

Pre-Submittal Conference: Henry B. González Convention Center; Floor 1.5; Conference

Room 3; 900 E. Market St; San Antonio, TX 78205; April 7, 2016 at 10:00 AM CT

Staff Contact Person: JENNIFER GATES, PROCUREMENT SPECIALIST II,

Email: JENNIFER.GATES@SANANTONIO.GOV

**To view this solicitation,** go to <a href="https://supplierservice.sanantonio.gov/irj/portal">https://supplierservice.sanantonio.gov/irj/portal</a>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <a href="http://www.sanantonio.gov/purchasing/SAePS.aspx">http://www.sanantonio.gov/purchasing/SAePS.aspx</a>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: <a href="http://www.sanantonio.gov">wendors@sanantonio.gov</a>

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.